

JOB DESCRIPTION

POSITION TITLE:	Superintendent	LOCATION:	Star, Idaho
REPORTS TO:	Project Manager	POSTED:	April 10, 2025

Wright Brothers, The Building Company, is seeking a qualified commercial construction Superintendent. Responsibilities for this essential role include leading the coordination of construction projects through project planning, coordinating resources and staffing, adhering to timelines, contributing to a positive company culture, and assisting in negotiations. The qualified candidate will foster strong working relationships with team members, subcontractors and suppliers and play a pivotal role in shaping our future projects.

Superintendent Duties

- Execute of the prime contract requirements and enforce of subcontract requirements
- Coordinate and maintain a safe project site
- Develop documentation of existing field conditions of the site
- Adhere to project budget
- Generate project schedule and daily field reports and appropriate records
- Ensure responsible management of job-related construction materials and on-site resources
- Coordinate subcontractors and resources effectively
- Prepare for and conduct productive meetings (safety, subcontractors, owner and architect, etc.)
- Establish and maintain project schedule and documentation
- Attend and present project status updates at regular internal Superintendent meetings
- Maintain, compile, and distribute accurate project documentation
- Schedule inspections by authorities pertaining to the completed sections of work
- Verify subcontractor installations and corrections
- Coordinate architect/owner walk-throughs of project and site observations
- Coordinate all utilities necessary for the timely completion of the project
- Maintain "As Built" drawings
- Prepare O & M manuals, training videos and any other close out documents
- Represent Wright Brothers as a brand ambassador in every interaction

Qualifications, Knowledge, Skills & Abilities

- Minimum five years of previous construction experience
- Knowledge of construction materials and methods
- Thorough knowledge of personal computers and software including Microsoft Word, Excel, Microsoft Project and project management software
- Demonstration of professional written and verbal communication skills
- Ability to read and understand construction blueprints and specifications
- Basic knowledge of accounting and cost control principles
- Ability to establish and manage priorities, work independently, and proceed with objectives with minimal supervision
- Ability to collaborate well with project teams
- Effective knowledge of risk mitigation
- Knowledge of all delivery methods of construction management, like General Construction, Design-Build, Construction Management

WHY WRIGHT BROTHERS?

Be part of a company with a rich history and commitment to community.

Engage in diverse and challenging projects across various sectors.

Collaborate with a dedicated team focused on total project success.

Opportunities for professional growth and development.

Competitive benefits

Required Experience

- Proven experience in the construction field.
- Strong knowledge of construction management principles and practices.
- Familiarity with construction industry standards, codes, and regulations
- Ability to coordinate multiple priorities.
- Strong communication and collaboration skills.
- Ability to read and interpret project plans, specifications, and other technical documents.
- Excellent organizational skills and attention to details.

Note: Experience with specific construction methods or materials may be required depending on the nature of the projects. We offer competitive pay rates and benefits package. If you have a passion for construction supervision and are looking for a challenging role, we encourage you to send your resume and a cover letter to hiring@wbncation.com.

